

# RESIDENTIAL UPKEEP TRACKER

Property Maintenance Log

Month: \_\_\_\_\_ Year: \_\_\_\_\_

MAINTENANCE TASK	SCHEDULE	DONE	DATE & NOTES
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## Interior Living Spaces

Test Smoke & Carbon Monoxide Detectors	Monthly		
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Inspect/Replace HVAC Air Filters	Monthly		
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Clean Range Hood Filters	Monthly		
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## Plumbing & Kitchen

Deep Clean Garbage Disposal	Monthly		
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Check Under-Sink Pipes for Leaks	Monthly		
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Clean Dishwasher Filter	Monthly		
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<b>MAINTENANCE TASK</b>	<b>SCHEDULE</b>	<b>DONE</b>	<b>DATE &amp; NOTES</b>
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### **Exterior & Seasonal**

Inspect Foundation Vents / Weep Holes	Quarterly		
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Check Exterior Drainage/Gutters	Monthly		
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Inspect Door/Window Seals	Seasonal		
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**Additional Notes**  
**Supplies Needed**  
**Contractor Contacts**