

CLEANING SCHEDULE

Month: _____ Week of: _____

DONE	TASK DESCRIPTION	ASSIGNED TO	FREQUENCY
Kitchen & Dining			
	Wipe countertops and stove top		<i>Daily</i>
	Load/Unload dishwasher		<i>Daily</i>
	Deep clean microwave & oven		<i>Weekly</i>
Living Room			
	Tidy pillows and blankets		<i>Daily</i>
	Dust electronics and surfaces		<i>Weekly</i>
	Vacuum carpets and rugs		<i>Weekly</i>
Bathrooms			
	Sanitize sink and faucet		<i>Daily</i>

DONE	TASK DESCRIPTION	ASSIGNED TO	FREQUENCY
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	Scrub toilet and shower		
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			<i>Weekly</i>
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	Mirror and glass cleaning		
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			<i>Weekly</i>
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General House

	Empty all trash bins		
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			<i>Bi-Weekly</i>
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	Mop hard flooring		
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			<i>Weekly</i>
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Notes: