

# OUTDOOR MAINTENANCE CHART

Date: \_\_\_\_\_

Assigned to: \_\_\_\_\_

CATEGORY	TASK DESCRIPTION	DONE
<b>LAWN</b>	Mow front and back lawn; trim edges	
<b>GARDEN</b>	Weed flower beds and mulch as needed	
<b>WASTE</b>	Empty outdoor bins and wash containers	
<b>PATIO</b>	Sweep deck and wipe down outdoor furniture	
<b>GENERAL</b>	Clear debris from walkways and driveway	
<b>SEASONAL</b>	Clean gutters and check exterior drainage	

Additional Notes / Supplies Needed: