

LEADERSHIP SKILLS EVALUATION

Leader Name: _____

Evaluator: _____

Date: _____

Department: _____

CORE COMPETENCY	DESCRIPTION	RATING (1-5)
Communication	Articulates vision clearly and listens actively to team feedback.	
Decision Making	Evaluates risks and makes timely, informed choices under pressure.	
Empathy & IQ	Understands team dynamics and supports individual well-being.	
Strategic Thinking	Aligns daily tasks with long-term organizational objectives.	
Accountability	Takes responsibility for outcomes and holds others to high standards.	
Delegation	Empowers team members by assigning appropriate autonomy.	
Conflict Resolution	Addresses disagreements constructively and maintains harmony.	
Development Goals & Observations		

Supervisor Signature

Employee Signature