

PROJECT STATUS UPDATE

Weekly Executive Summary

Report Date: Oct 24, 2023

Project Name
Phoenix System Integration
Project Manager
Alex Rivera
Overall Health
On Track

MILESTONE PROGRESS

TASK / DELIVERABLE	OWNER	DUE DATE	STATUS	% COMP.
API Infrastructure Setup	T. Chen	Oct 28	Active	85%
Front-end Component Library	M. Hader	Nov 05	Delayed	40%
Database Migration Script	S. Jojo	Oct 20	Complete	100%

RISK & BLOCKERS

ISSUE DESCRIPTION	IMPACT LEVEL	MITIGATION PLAN
Third-party API latency	Medium	Implementing caching layer and asynchronous queuing.
UX Designer availability	High	Freelance resource requested for 2-week sprint.

KEY ACCOMPLISHMENTS (THIS WEEK)

- â€¢ Finalized security protocols for data encryption at rest.
- â€¢ Completed stakeholder review for Phase 2 wireframes.
- â€¢ Successfully migrated 1.2M legacy records to staging environment.

UPCOMING GOALS (NEXT WEEK)

- â€¢ Initiate Beta testing with User Group A.
- â€¢ Deployment of the revised authentication module.
- â€¢ Bi-weekly steering committee meeting.