

WEDDING PLANNING CHECKLIST

Intimate & Small Scale Planning

Date: _____ Budget: _____

TIMELINE	TASK DESCRIPTION	DONE
6-12 Months	Determine budget and guest count (under 50)	
	Book intimate venue or private dining room	
4-6 Months	Select attire and hire essential photographer	
	Send digital or minimalist invitations	
2-3 Months	Finalize menu and floral concepts	
	Apply for marriage license	
1 Month	Confirm final headcount with venue	
	Write personal vows and organize music	

TIMELINE

TASK DESCRIPTION

DONE

1 Week

Pack details and wedding day emergency kit

Focus on what matters most. Keep it simple, keep it yours.