

VENDOR ORDER TRACKER

Inventory Procurement Log

Period: _____

Department: _____

DATE	VENDOR NAME	PO #	DESCRIPTION / ITEMS	TOTAL AMOUNT	EST. DELIVERY	STATUS / NOTES
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Shipped

Shipped

Shipped

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Shipped

Shipped

DATE	VENDOR NAME	PO #	DESCRIPTION / ITEMS	TOTAL AMOUNT	EST. DELIVERY	STATUS / NOTES
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Shipped

Shipped

Shipped

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