

TOWEL INVENTORY

Guest Room / Linen Closet

Date: _____

ITEM DESCRIPTION	PAR STOCK	ACTUAL	CONDITION	NOTES
Bath Towels (Standard)	4		Good / Wear / Replace	
Hand Towels	4		Good / Wear / Replace	
Washcloths / Face Cloths	6		Good / Wear / Replace	
Bath Mats	2		Good / Wear / Replace	
Makeup Removal Cloths (Black)	2		Good / Wear / Replace	
Pool / Beach Towels	2		Good / Wear / Replace	
Bathrobes	2		Good / Wear / Replace	

LAUNDRY STATUS

All Clean Wash in Progress Stained/Discarded

Comments / Reorder Needs: