

TOWEL SUPPLY TRACKING

Housekeeping Department

Date: _____ Floor/Section: _____

ITEM DESCRIPTION	OPENING STOCK	ISSUED/CLEAN	SOILED/OUT	CLOSING STOCK	NOTES
Bath Towel (Large)					
Hand Towel					
Face Cloth / Washcloth					
Bath Mat					
Pool / Gym Towel					
Bathrobe					

Attendant Signature
Supervisor Verification