

FLEET VEHICLE INSPECTION

Form ID: V-INS-2024

DATE
VEHICLE ID / VIN
ODOMETER READING
DRIVER NAME
DEPARTMENT
FUEL LEVEL

INSPECTION ITEM	PASS	FAIL	OBSERVATIONS
-----------------	------	------	--------------

EXTERIOR CONDITION

Body Damage (Dents/Scratches)

Glass, Mirrors & Wipers

Headlights / Tail Lights

Tire Tread & Pressure

MECHANICAL & SAFETY

Engine Oil & Fluid Levels

Brake System Operation

INSPECTION ITEM

PASS

FAIL

OBSERVATIONS

Safety Equipment (Fire Ext/Kit)

INTERIOR CONDITION

Cleanliness & Dash Lights

Seatbelts & Horn

ADDITIONAL COMMENTS

INSPECTOR SIGNATURE

DATE SIGNED