

HARDWARE INVENTORY MANAGEMENT

Facility Resource Log

Date: _____
Auditor: _____

ASSET TAG #	ITEM DESCRIPTION	SERIAL NUMBER	LOCATION	STATUS	INITIALS
HW-2024-001	Workstation Pro - i9/32GB	SN-988234-X	Office 302	Active	
HW-2024-002	Ultrawide Monitor 34"	SN-112290-M	Office 302	Active	
HW-2024-003	Network Switch 24-Port	SN-556677-N	Server Room	Storage	
HW-2024-004	LaserJet Printer Pro	SN-443322-P	Reception	Repair	

ASSET TAG #	ITEM DESCRIPTION	SERIAL NUMBER	LOCATION	STATUS	INITIALS
----------------	------------------	---------------	----------	--------	----------

Notes:
