

CATERING DISHWARE INVENTORY

Event Reference: _____

Date: ____ / ____ / 20__

ITEM DESCRIPTION	REQUIRED	PACKED	RETURNED	NOTES/DAMAGE
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PLATES & BOWLS

Dinner Plate
(10.5")

Salad/Dessert
Plate (7.5")

Bread & Butter
Plate (6")

Soup/Pasta
Bowl

GLASSWARE

Water Goblet

Wine Glass
(Universal)

Champagne
Flute

ITEM DESCRIPTION	REQUIRED	PACKED	RETURNED	NOTES/DAMAGE
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Highball / Tumbler				
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FLATWARE				
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Dinner Fork				
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Dinner Knife				
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Salad/Dessert Fork				
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Teaspoon				
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COFFEE & SERVICE				
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Coffee Mug / Teacup				
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Saucer				
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Creamer & Sugar Set				
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Staff Signature: _____ Manager Approval:
