

# DINING ETIQUETTE CHART

## BEFORE THE MEAL

- Wash hands thoroughly with soap.
- Help set the table correctly.
- Wait for everyone to be seated.
- Place your napkin on your lap immediately.

## DURING THE MEAL

- Chew with your mouth closed.
- Do not speak while food is in your mouth.
- Keep elbows off the table.
- Ask for items to be passed; never reach.

## CONVERSATION

- Use "Please" and "Thank you" frequently.
- Listen when others are speaking.
- Keep topics positive and pleasant.
- Avoid using electronics at the table.

## AFTER THE MEAL

- Wait for others to finish before leaving.
- Ask: "May I please be excused?"
- Clear your own plate and utensils.
- Thank the cook for the meal.

*[ Place Setting Diagram Placeholder: Napkin - Fork - Plate - Knife - Spoon - Glass ]*