

STAFF SHIFT SCHEDULE

Department: _____

Period: Week of ____/____/____
Revision: 1.0

EMPLOYEE	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Sarah Jenkins	MORNING08:00 - 16:00	MORNING08:00 - 16:00	MORNING08:00 - 16:00	OFF	OFF
Michael Chen	OFF	NIGHT22:00 - 06:00	NIGHT22:00 - 06:00	NIGHT22:00 - 06:00	NIGHT22:00 - 06:00
Elena Rodriguez	SWING14:00 - 22:00	SWING14:00 - 22:00	OFF	MORNING08:00 - 16:00	MORNING08:00 - 16:00
David Wilson					
James Taylor					

DEPARTMENTAL NOTES

MANAGER APPROVAL

Signature / Date