

PROJECT PLANNING TIMELINE

Project Alpha / Phase 1: Initiation

Date: Oct 2023 - Dec 2023

PLANNING PHASE	KEY DELIVERABLE	DURATION	STATUS
Scope Definition	Project Charter	Week 1-2	Completed
Stakeholder Analysis	Power/Interest Matrix	Week 2-3	In Progress
Requirement Gathering	BRD Document	Week 3-5	Pending
Resource Allocation	Resource Calendar	Week 5-6	Pending
Risk Assessment	Risk Register	Week 6-7	Pending
Final Budget Approval	Cost Baseline	Week 8	Pending