

PROJECT PLANNING TIMELINE

Integrated Phase Overview

Project: _____
Date: 2024-Q3 Update

PHASE	KEY DELIVERABLES	LEAD	SCHEDULE (WEEKS 1-12)
1. Initiation	- Project Charter - Stakeholder Identification	PMO	◆ Kickoff
2. Discovery	- Requirements Gathering - Resource Audit	Analyst	
3. Design	- System Architecture - Visual Prototypes	UX/Eng	
4. Validation	- Risk Assessment - Budget Approval	Finance	◆ Sign-off
5. Transition	- Execution Roadmap - Team Onboarding	Ops	

NOTES & DEPENDENCIES