

ACADEMIC SUCCESS TIMELINE

WEEK OF: _____ STUDENT ID: _____ GOAL: _____

Phase

Milestones & Core Objectives

Priority / Done

Planning

Review syllabus, define learning outcomes, and gather required literature.

[H | M | L]

Research

Deep dive into primary sources; annotate key findings and organize citations.

[H | M | L]

Drafting

Outline arguments and complete the initial manuscript or project framework.

[H | M | L]

Review

Peer review or self-audit against rubric. Check for logical flow and technical accuracy.

[H | M | L]

Finalize

Proofread formatting, finalize bibliography, and submit documentation.

[H | M | L]

CRITICAL REFLECTIONS & FACULTY FEEDBACK

Academic Strategy Template | Non-Submittable Reference Only