

# MATERIAL INVENTORY & DELIVERY LOG

Project Ref: \_\_\_\_\_ | Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

REC.	MATERIAL DESCRIPTION	SKU / BATCH #	UNIT	QTY ORDERED	QTY REC.	STORAGE LOCATION / NOTES
	Portland Cement (Type I/II)	CEM-42-01	Bags	50	_____	Dry Shed A
	Rebar #4 (Grade 60)	RB-04-20	Pieces	120	_____	Steel Yard East
	Structural Lumber 2x4x8'	LUM-248-S	BF	200	_____	Zone 2 Framing
	Aggregates (Course)	AGG-CR-02	Tons	12	_____	Bunker 3
	Vapor Barrier (6 mil)	PLY-VB-6	Rolls	5	_____	Main Warehouse
					_____	
					_____	
					_____	

## DAILY FIELD NOTES

Record discrepancies, weather conditions affecting materials, or damage upon arrival...