

INVENTORY LOG

Business Unit: _____

Date: _____

Auditor: _____

SKU / ID	PRODUCT DESCRIPTION	CATEGORY	UNIT PRICE	IN STOCK	REORDER PT	STATUS
INV-001	Organic Cotton Tote - Medium	Apparel	\$12.00	45	15	OK
INV-002	Bamboo Water Bottle 500ml	Kitchenware	\$18.50	12	20	LOW
INV-003	Recycled Paper Notebook	Stationery	\$6.00	88	25	OK
INV-004	Ceramic Desk Planter	Home Decor	\$22.00	0	10	OUT

Total Value: \$ _____ Signature: _____