

# OPERATION EFFICIENCY CIRCULAR

Reporting Period: \_\_\_\_\_

Department: \_\_\_\_\_

Lead Supervisor: \_\_\_\_\_

Review Date: \_\_\_\_\_

METRIC CATEGORY	TARGET %	ACTUAL %	VARIANCE ANALYSIS / CORRECTIVE ACTION
Resource Utilization	95%		
Process Cycle Time	< 24h		
Quality Output Rate	99.2%		
Downtime Incident	< 2%		

## EFFICIENCY STATUS LEGEND

Optimal Caution Critical