

THREADING SEQUENCE GUIDE

Universal Mechanical Machine

Machine Model: _____ Date: 2024-05-22

1

THREAD SPOOL

Place thread on spool pin and secure with spool cap. Ensure thread unwinds toward you.

[Spool Pin Area]

2

UPPER THREAD GUIDE

Pass thread through the first metal guide hook, usually located at the top rear.

3

TENSION DISCS

Pull thread down into the U-shaped channel and wrap around the tension discs. Ensure it seats deeply.

[Tension Assembly]

4

TAKE-UP LEVER

Bring thread up and hook through the eye of the take-up lever (from right to left).

5

LOWER GUIDES & NEEDLE

Pass through final guides above the needle. Thread the needle eye from front to back.

[Needle Area]

* Always ensure the presser foot is UP while threading to open tension discs.