

# UNIVERSAL THREADING GUIDE

Standard Top-Loading & Front-Loading Machines

## 1. UPPER THREADING

### TOP THREAD PATH DIAGRAM

1. Raise the presser foot (Essential).
2. Place spool on pin and secure with cap.
3. Lead thread through the first guide.
4. Wrap around the tension discs.
5. Pull up through the take-up lever.
6. Pass through lower needle bar guides.
7. Thread needle from front to back.

## 2. BOBBIN PREPARATION

### BOBBIN CASE DIAGRAM

1. Drop bobbin into case (Thread "P" shape).
2. Pull thread into the tension notch.
3. Draw thread under the tension spring.
4. Leave a 4-inch tail of thread.

## 3. FINISHING

1. Hold the top thread tail.
2. Turn handwheel toward you one full rotation.
3. Pull top thread to bring up bobbin loop.
4. Slide both threads under the foot.

**Maintenance Tip:** Change your needle every 8 hours of sewing or at the start of every new project for optimal stitch quality.

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